

**ASSISTANCE LEAGUE OF  
GREATER CINCINNATI**  
(a Nonprofit Organization)

**Financial Statements for the Years Ended  
May 31, 2021 and 2020  
and Independent Accountants'  
Review Report**



**LOCEY, MITCHELL**  
— & Associates —  
CERTIFIED PUBLIC ACCOUNTANTS

*Connecting with the Community*



LOCEY, MITCHELL  
— & Associates —  
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*Connecting with the Community*

## **INDEPENDENT ACCOUNTANTS' REVIEW REPORT**

To the Board of Directors of  
Assistance League of Greater Cincinnati  
Cincinnati, Ohio

We have reviewed the accompanying financial statements of Assistance League of Greater Cincinnati (a nonprofit organization), which comprise the statement of financial position as of May 31, 2021, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

### **Accountants' Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

**Accountants' Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

The financial statements as of May 31, 2020 were reviewed by another accountant and their report was dated January 8, 2021. Based on their review, the other accountants were not aware of any material modifications that should be made to the financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Locey, Mitchell & Associates, Ltd.  
Certified Public Accountants  
Cincinnati, Ohio  
August 30, 2021

**ASSISTANCE LEAGUE OF GREATER CINCINNATI  
(A NONPROFIT CORPORATION)**

**STATEMENTS OF FINANCIAL POSITION  
MAY 31, 2021 AND 2020**

	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 481,496	\$ 460,335
Inventory	73,673	47,550
Prepaid expenses	6,704	7,996
Property and equipment-net of depreciation	4,473	5,853
Investments	96,125	54,897
Intangible assets-net of amortization	443	550
	<u>                    </u>	<u>                    </u>
<b>TOTAL ASSETS</b>	<u>\$ 662,914</u>	<u>\$ 577,181</u>
<b>LIABILITIES AND NET ASSETS</b>		
Accounts payable	\$ 2,310	\$ 2,976
Deferred dues revenue	4,377	4,538
	<u>                    </u>	<u>                    </u>
<b>TOTAL LIABILITIES</b>	6,687	7,514
<b>NET ASSETS</b>		
Without donor restrictions	635,653	569,667
With donor restrictions	20,574	-
	<u>                    </u>	<u>                    </u>
<b>TOTAL NET ASSETS</b>	<u>656,227</u>	<u>569,667</u>
	<u>                    </u>	<u>                    </u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 662,914</u>	<u>\$ 577,181</u>

See notes to the financial statements.

**ASSISTANCE LEAGUE OF GREATER CINCINNATI  
(A NONPROFIT CORPORATION)**

**STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS  
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**

	2021			2020		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>REVENUE AND SUPPORT</b>						
Membership Income	\$ 5,646	\$ -	\$ 5,646	\$ 6,372	\$ -	\$ 6,372
Contributions	23,501	-	23,501	11,374	-	11,374
Direct Appeal Campaign	53,547	-	53,547	40,560	-	40,560
Fall Funding Campaign	84,018	-	84,018	-	-	-
Special Events Revenue - Gross	300	-	300	49,942	-	49,942
In-Kind Donations	3,073	-	3,073	700	-	700
Foundation and Trust Grants	193,926	20,574	214,500	186,450	-	186,450
Interest Income	510	-	510	729	-	729
Net assets released from restrictions	-	-	-	4,971	(4,971)	-
<b>Total revenue and support</b>	<b>364,521</b>	<b>20,574</b>	<b>385,095</b>	<b>301,098</b>	<b>(4,971)</b>	<b>296,127</b>
<b>EXPENSES</b>						
Program services:						
Operation School Bell	191,830	-	191,830	169,737	-	169,737
College Starter Kits	4,714	-	4,714	9,644	-	9,644
New Beginnings	30,240	-	30,240	35,664	-	35,664
Assault Survivor Kits	22,301	-	22,301	20,984	-	20,984
Domestic Violence Kits	4,012	-	4,012	6,535	-	6,535
Kinship Program	22,929	-	22,929	22,476	-	22,476
<b>Total program services expenses</b>	<b>276,026</b>	<b>-</b>	<b>276,026</b>	<b>265,040</b>	<b>-</b>	<b>265,040</b>
Supporting services:						
Fundraising	5,859	-	5,859	21,903	-	21,903
Management and General	13,235	-	13,235	24,005	-	24,005
Membership Development	3,415	-	3,415	3,587	-	3,587
<b>Total supporting services expenses</b>	<b>22,509</b>	<b>-</b>	<b>22,509</b>	<b>49,495</b>	<b>-</b>	<b>49,495</b>
<b>Total expenses</b>	<b>298,535</b>	<b>-</b>	<b>298,535</b>	<b>314,535</b>	<b>-</b>	<b>314,535</b>
<b>CHANGE IN TOTAL NET ASSETS</b>	<b>65,986</b>	<b>20,574</b>	<b>86,560</b>	<b>(13,437)</b>	<b>(4,971)</b>	<b>(18,408)</b>
<b>NET ASSETS AT BEGINNING OF YEAR</b>	<b>569,667</b>	<b>-</b>	<b>569,667</b>	<b>583,104</b>	<b>4,971</b>	<b>588,075</b>
<b>NET ASSETS AT END OF YEAR</b>	<b>\$ 635,653</b>	<b>\$ 20,574</b>	<b>\$ 656,227</b>	<b>\$ 569,667</b>	<b>\$ -</b>	<b>\$ 569,667</b>

See notes to the financial statements.

ASSISTANCE LEAGUE OF GREATER CINCINNATI  
(A NONPROFIT CORPORATION)

STATEMENTS OF FUNCTIONAL EXPENSES  
FOR THE YEARS ENDED MAY 31, 2021 AND 2020

Functional Expenses for the Year Ended May 31, 2021

	Program Services							Supporting Services				Total Functional Expenses
	Operation School Bell	College Starter Kits	New Beginnings	Assault Survivor Kits	Domestic Violence Kits	Kinship Program	Total Program Services	Fundraising	Management and General	Membership Development	Total Supporting Services	
	Program Supplies	\$ 156,478	\$ 3,836	\$ 24,693	\$ 18,163	\$ 3,269	\$ 18,594	\$ 225,033	\$ -	\$ 1	\$ -	
Professional Services	-	-	-	-	-	-	-	-	4,123	-	4,123	4,123
Advertising and Marketing	4,221	103	670	493	88	507	6,082	850	1,438	434	2,722	8,804
Office Expenses	958	15	105	158	17	242	1,495	97	1,382	64	1,543	3,038
Information Technology	1,422	35	227	167	30	171	2,052	122	252	-	374	2,426
Occupancy	25,754	633	4,092	3,013	540	3,094	37,126	2,193	4,606	-	6,799	43,925
Conference, Conventions, and Meetings	915	23	146	107	19	110	1,320	78	161	139	378	1,698
Depreciation and Amortization	801	49	177	104	32	112	1,275	52	142	18	212	1,487
Insurance	1,281	20	130	96	17	99	1,643	70	905	-	975	2,618
Special Event Expenses	-	-	-	-	-	-	-	2,397	-	-	2,397	2,397
National Dues	-	-	-	-	-	-	-	-	-	2,760	2,760	2,760
Other Expenses	-	-	-	-	-	-	-	-	225	-	225	225
<b>Total Expenses</b>	<b>\$ 191,830</b>	<b>\$ 4,714</b>	<b>\$ 30,240</b>	<b>\$ 22,301</b>	<b>\$ 4,012</b>	<b>\$ 22,929</b>	<b>\$ 276,026</b>	<b>\$ 5,859</b>	<b>\$ 13,235</b>	<b>\$ 3,415</b>	<b>\$ 22,509</b>	<b>\$ 298,535</b>

Functional Expenses for the Year Ended May 31, 2020

	Program Services							Supporting Services				Total Functional Expenses
	Operation School Bell	College Starter Kits	New Beginnings	Assault Survivor Kits	Domestic Violence Kits	Kinship Program	Total Program Services	Fundraising	Management and General	Membership Development	Total Supporting Services	
	Program Supplies	\$ 140,976	\$ 7,985	\$ 29,873	\$ 17,239	\$ 5,414	\$ 18,482	\$ 219,969	\$ -	\$ -	\$ -	
Professional Services	-	-	-	-	-	-	-	-	3,200	-	3,200	3,200
Advertising and Marketing	1,897	58	202	124	37	172	2,490	1,042	252	-	1,294	3,784
Office Expenses	1,689	80	278	372	97	352	2,868	182	1,686	208	2,076	4,944
Information Technology	-	-	-	-	-	-	-	195	2,097	-	2,292	2,292
Occupancy	23,237	1,423	4,963	3,040	923	3,247	36,833	2,258	6,185	-	8,443	45,276
Conference, Conventions, and Meetings	-	-	-	-	-	-	-	-	7,292	-	7,292	7,292
Depreciation and Amortization	867	53	192	113	35	121	1,381	56	154	19	229	1,610
Insurance	1,071	45	156	96	29	102	1,499	71	953	-	1,024	2,523
Special Event Expenses	-	-	-	-	-	-	-	18,099	-	-	18,099	18,099
National Dues	-	-	-	-	-	-	-	-	-	3,360	3,360	3,360
Other Expenses	-	-	-	-	-	-	-	-	2,186	-	2,186	2,186
<b>Total Expenses</b>	<b>\$ 169,737</b>	<b>\$ 9,644</b>	<b>\$ 35,664</b>	<b>\$ 20,984</b>	<b>\$ 6,535</b>	<b>\$ 22,476</b>	<b>\$ 265,040</b>	<b>\$ 21,903</b>	<b>\$ 24,005</b>	<b>\$ 3,587</b>	<b>\$ 49,495</b>	<b>\$ 314,535</b>

See notes to the financial statements.

**ASSISTANCE LEAGUE OF GREATER CINCINNATI  
(A NONPROFIT CORPORATION)**

**STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**

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	<u>2021</u>
CASH FLOWS FROM OPERATING ACTIVITIES:	
Increase (decrease) in net assets	\$ 86,560
Adjustments to reconcile change in net assets to net cash and cash equivalents provided by operating activities:	
Depreciation and amortization	1,487
Change in operating assets and liabilities:	
Prepaid expenses	1,292
Inventories	(26,123)
Accounts payable	(666)
Deferred revenue	<u>(161)</u>
Net cash provided by (used for) operating	62,389
CASH FLOWS FROM INVESTING ACTIVITIES:	
Purchase of investments	<u>(41,228)</u>
Net cash and cash equivalents used for investing activities	<u>(41,228)</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	21,161
CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR	<u>460,335</u>
CASH AND CASH EQUIVALENTS - END OF YEAR	<u><u>\$ 481,496</u></u>

See notes to the financial statements.

**ASSISTANCE LEAGUE OF GREATER CINCINNATI  
(A NONPROFIT ORGANIZATION)**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEARS ENDED MAY 31, 2021 AND 2020**

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**1. NATURE OF ACTIVITIES**

Assistance League of Greater Cincinnati (the Chapter) is a nonprofit public benefit corporation which engages in philanthropic service programs in the Greater Cincinnati Area. The Chapter is affiliated with National Assistance League, a volunteer organization founded in 1935, that is dedicated to promoting effective volunteerism through education, service, leadership development and financial accountability.

The Chapter raises and spends funds locally on the programs that it develops and manages. The Chapter is dependent upon the success of grant requests, donations and fundraising activities in the Cincinnati area to fund its programs. The Chapter is chartered as a Chapter of National Assistance League and as such, pays dues to that organization.

Identifying and addressing unmet needs in the Greater Cincinnati area is the sole focus of the Chapter. The primary programs developed by the Chapter to meet these needs are described below:

Assault Survivor Kits<sup>®</sup> - Started in 1998, this collection contains sweatpants, sweatshirt, tee shirt, socks, underwear and hygiene supplies. Chapter members package these items in a reusable drawstring bag. These kits, along with a fleece jacket during the winter months, are delivered to three organizations: the Sexual Assault Nurse Examiners (S.A.N.E.), The ION Center for Violence Prevention (formerly the NKY Women's Shelter) and the Tri-Health Cares Program. These organizations distribute the kits and jackets to 47 hospitals in the Greater Cincinnati and Northern Kentucky area where victims of assault and/or rape are being treated. 476 kits were delivered this past year. A total of 6,488 have been distributed in the past 13 years.

Kinship Foster Care – The Kinship Foster Care program started in 2017 as a partnership with The Cincinnati Children's CHECK Foster Care Center. The CHECK program provides screening, evaluation and up-to-date evidence-based clinical care for the children living in foster and kinship care in Hamilton County. Jack's Closet provides recycled clothing to foster and kinship care families. These two organizations receive packages of new undergarments, socks, diapers, baby wipes and hygiene supplies monthly, depending on their need. The Chapter provided 4,566 packages of clothing to 1,049 children last year. Since its inception 3,177 children have benefitted from this distribution.



Domestic Violence Kits - Kits that contain adult nightclothes, socks, hygiene kits, underwear, flip flops, writing journal and pen are packaged in reusable drawstring bags and delivered to shelters in the Greater Cincinnati area. New this year, children received socks and underwear. We presently serve five shelters in Hamilton, Warren, Clermont, and Butler Counties in Ohio, and one in Kenton County, Northern Kentucky for distribution to victims of domestic violence. 343 adults and 181 children were served this past year. In the past eleven years, 10,988 kits have been distributed.

New Beginnings - Chapter members, community volunteers and donors purchase essential household items for adults, and children. These 47 item kits are divided into cleaning, bed, bath, and kitchen sets for adults, and essential bedding and hygiene kits for children. They are distributed to women and children who are victims of domestic violence and leaving shelters to establish a home away from their abusers. In the past year, 145 households and 181 children were served at five shelters in Hamilton, Clermont, Warren and Butler Counties in Ohio, and one in Kenton County, Northern Kentucky. Since this program began in 2010, 1,677 adults and 1,716 children have benefitted from this program.

Operation School Bell® - Students at 43 elementary schools received clothing and personal hygiene products this year. The Red Star Distribution Plan, adopted by the Board June 2020, expanded the Operation School Bell Program beyond distribution of clothing to include needs related to health, literacy, supplies and hunger. Clothing items in multiple sizes included shirts, pants, belts, fleece jackets, underwear and socks, were provided to students in grades K - 6. A program needs assessment distributed to 43 schools in July 2020 disclosed a resource coordinator's concern for hygiene needs of students in grades 4 - 6. As a result, Chapter members created a special distribution of these supplies. Approximately 40,000 items, including deodorant, toothbrushes, toothpaste and sanitary pads, were provided to the schools to meet the needs of 10,000 students.

Distribution methods shifted to 100% in-school when pandemic health restrictions prohibited student participation in Operation School Bell Program at the Chapter's center. All clothing and hygiene supplies were distributed in bulk form by resource coordinators who picked up clothing and supplies in the fall of 2020. Additional clothing was distributed to a few schools, as requested, through April 2021. Thirty-two schools replied to a survey that over 2,600 children benefitted from the clothing distributions. In May 2021, reports indicated the number of students who benefitted from clothing items and hygiene items had increased the total to 3,468. Since the program began locally in 1998, the Chapter has assisted 40,456 elementary grade students.

College Starter Kits - Distribution of college starter kits occurred in January 2021 when representatives from Chatfield College picked up 75 kits and a representative of University of Cincinnati's Gen-1 program picked up 45 kits for their adult students. The pandemic shutdown created a need for a change in kit preparation. A vendor pre-packed selected supplies, including a

scientific calculator, stapler, notebooks, binder, filler paper, pens, pencils and highlighters in individual boxes for shipment to the Chapter's location. Flash drives obtained from another vendor were added. Two schools distributed 120 of these kits.

College Scholarship - No college scholarships were awarded in the 2020-2021 academic year. To date, scholarships totaling \$15,750 have been awarded.

## **2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Basis of Presentation – The financial statements have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP") on the accrual basis of accounting., US GAAP requires the Chapter to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Chapter. These net assets may be used at the discretion of the Chapter's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Chapter or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity. Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities and changes in net assets. Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire in the reporting period in which the revenue is recognized.

Cash and Cash Equivalents – The Chapter considers bank deposits and all highly liquid investments with original maturity dates of three months or less to be cash equivalents. The Chapter maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Chapter has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk. Cash equivalents consist of money market accounts with balances of \$271,580 and \$287,291 at May 31, 2021 and 2020, respectively.

Inventories – Inventories are stated at the lower of cost or market determined by the first-in, first-out method of both reusable and expendable program items remaining on hand at the end of the year. These items consist of clothing, books, kitchen utensils, etc. that would be reusable and supplies, etc. that would be expendable. These items have been purchased or donated to the Chapter for program use.

Investments – Investments are reported at cost, if purchased, or at fair value, if donated. Thereafter, investments are reported at their values in the statements of financial position and

changes in fair value are reported as investment return in the statements of activities and changes in net assets. Investments at May 31, 2021 and 2020 consist of certificates of deposits and are all considered level 2 investments.

Fair Value Measurements – Fair value is defined as the price that would be received to sell an asset in the principal or most advantageous market for the asset in an orderly transaction between market participants on the measurement date. Fair value should be based on the assumptions market participants would use when pricing an asset. US GAAP establishes a fair value hierarchy that prioritizes investments based on those assumptions. The fair value hierarchy gives the highest priority to quoted prices in active markets (observable inputs) and the lowest priority to an entity's assumptions (unobservable inputs). The Chapter groups assets at fair value in three levels, based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value. These levels are:

Level 1 - Unadjusted quoted market prices for identical assets or liabilities in active markets as of the measurement date.

Level 2 - Other observable inputs, either directly or indirectly, including: • Quoted prices for similar assets/liabilities in active markets; • Quoted prices for identical or similar assets in non-active markets; • Inputs other than quoted prices that are observable for the asset/liability; and, • Inputs that are derived principally from or corroborated by other observable market data.

Level 3 - Unobservable inputs that cannot be corroborated by observable market data.

Property and Equipment – Property and equipment are recorded at cost if purchased or fair market value at the time of the donation. Depreciation is calculated on a straight-line basis over the estimated useful lives of the respective assets ranging from five to eight years. The cost of maintenance and repairs is charged to expense as incurred; significant renewals and betterments over \$1,000 are capitalized. Property and equipment, net, consisted of the following as of May 31:

	<u>2021</u>	<u>2020</u>
Furniture and Equipment	\$33,090	\$33,090
Leasehold Improvements	<u>13,086</u>	<u>13,086</u>
Subtotal	46,176	46,176
Less: Accumulated Depreciation	<u>(41,703)</u>	<u>(40,323)</u>
Property and Equipment-net of depreciation	<u>\$ 4,473</u>	<u>\$ 5,853</u>

Intangible assets - Trademark expenses are amortized over fifteen years using the straight-line method and charged to amortization expense.

	<u>2021</u>	<u>2020</u>
Trademark expense	\$1,600	\$1,600
Less: Accumulated Amortization	<u>1,157</u>	<u>1,050</u>
Intangible Assets-net of amortization	<u>\$ 443</u>	<u>\$ 550</u>

Revenue and Revenue Recognition - The Chapter recognizes contributions when cash, securities or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give - that is, those with a measurable performance or other barrier and a right of return - are not recognized until the conditions on which they depend have been met.

Contributions – The Chapter records gifts of cash and other assets at their fair value as of the date of contribution. Such donations are recorded as support without donor restrictions unless explicit donor stipulations specify how the donated assets must be used.

The Chapter reports gifts of goods and equipment as without donor restriction unless donor stipulations specify how the donated assets are to be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as support with donor restrictions. Absent explicit donor stipulations about how those long-lived assets must be maintained, the Chapter reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Deferred Revenue – Membership dues collected prior to the fiscal year to which they relate are deferred and recognized over the period to which the dues relate.

In-Kind Support – The Chapter records various types of in-kind support, including program supplies on hand. Generally Accepted Accounting Principles (GAAP) requires recognition of professional services received if those services (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. In the years ended May 31, 2021 and 2020, volunteers provided numerous hours, although none met the above criteria. Contributions of tangible assets are recognized at fair value when received. The amounts reflected in the accompanying financial statements as in-kind support are offset by like amounts included in expenses or assets.

Donated Services – A significant portion of the Chapter's program service, fundraising, and administrative functions are conducted by unpaid volunteers. The value of this contributed time is not reflected in the accompanying financial statements since the services do not require specialized skills. During the years ended May 31, 2021 and 2020, volunteers donated 8,050 and 12,500 hours, respectively, with an estimated value of \$219,685 and \$335,750, respectively. This value was computed using an estimated hourly rate at May 31, 2021 and 2020 of \$27.29 and \$26.86, respectively, based upon the average hourly earnings of nonagricultural workers for the time period, as determined by the US Department of Labor's Statistics, plus an estimated percentage for fringe benefits.

Donated Materials - Donations of materials are recorded at fair value as noncash contributions on the statements of activities and as inventory on the statements of financial position.

Tax Status – The Chapter is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue code. Therefore, no provision for income taxes has been made in these financial statements. The Chapter is classified as an Organization rather than a private foundation under

Section 509 (a)(1) of the code and qualifies for the charitable contribution deduction under Section 170 (b)(1)(A). The Chapter is also exempt from state income taxes under the applicable state revenue and taxation codes. Management does not believe the financial statements include any uncertain tax positions.

Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Functional Allocation of Expenses – The costs of providing the Chapter’s various programs and supporting services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The financial statements report certain categories of expenses that are attributed to more than one program or support function. Office expenses, occupancy, insurance, depreciation and amortization were allocated 85% to programs services, 10% to management and general services and 5% to fundraising services, consistently applied.

Advertising Expenses – Advertising costs are expensed as they are incurred.

Reclassification of Prior Year Presentation – Certain prior year amounts have been reclassified to conform to current year presentation. These reclassifications had no effect on previously reported results of operations.

### 3. OPERATING LEASE

The Chapter leases office space for \$3,500 per month, including utilities, under a month-to-month arrangement.

### 4. INVENTORY

The Chapter maintains an inventory of new clothing, school supplies, household items, children's items and personal care products for distribution in its Operation School Bell, Assault Survivor Kits, Domestic Violence Kits, New Beginnings, College Starter Kits and Kinship Foster Care programs. Inventories are stated at the lower of cost or market determined by the first-in, first-out method. Inventories as of May 31:

	<u>2021</u>	<u>2020</u>
Operation School Bell	\$ 20,972	\$ 15,267
Assault Survivor Kits	19,648	10,287
Domestic Violence Kits	4,152	5,054
New Beginnings	10,179	5,824
College Starter Kits	7,917	504
ALGC Logo Bags	-	2,149
Kinship Foster Care	<u>10,805</u>	<u>8,465</u>
Total Inventories	<u>\$ 73,673</u>	<u>\$ 47,550</u>

## 5. SPECIAL EVENTS AND OTHER FUNDRAISING

The Chapter conducts special events in order to raise awareness of the Chapter and its activities, and to generate revenues to support those activities. Direct expenses include food, entertainment, and other direct expenses that provide some benefit to the event participants. Indirect expenses include postage, printing, advertising, and other general expenses related to each event. Direct and indirect expenses are presented as fundraising expenses in the statement of functional expenses.

Revenues and Expenses by Event/Activity are as follows:

	Revenue	Cost of Direct Benefit to Attendees	Other Indirect Costs	Net Profit (Loss)
Year Ended May 31, 2021				
Direct Appeal Campaign	\$ 53,547	\$ -	\$ 339	\$ 53,208
Fall Fundraising Campaign	<u>84,018</u>	-	2,058	<u>81,960</u>
TOTAL	<u>\$137,565</u>	\$ -	\$ 2,397	<u>\$135,168</u>
Year Ended May 31, 2020				
Books and Brunch	\$ 49,942	\$ 11,417	\$ 6,850	\$ 31,675
Direct Appeal Campaign	<u>40,560</u>	-	3,636	<u>36,924</u>
TOTAL	<u>\$ 90,502</u>	\$ 11,417	\$ 10,486	<u>\$ 68,599</u>

## 6. NET ASSETS

As of May 31, 2021 and 2020, the Chapter's net assets restricted by donors are restricted for the following purposes or periods:

	<u>2021</u>	<u>2020</u>
Subject to expenditure for:		
Operation School Bell in fiscal year 2022	\$ 15,000	\$ -
College Starter Kits	1,786	-
Domestic Violence Kits	<u>3,788</u>	<u>-</u>
Total net assets restricted by donors	<u>\$ 20,574</u>	<u>\$ -</u>

The Chapter's governing board has designated from net assets without donor restrictions for the following purposes as of May 31, 2021 and 2020, respectively:

	<u>2021</u>	<u>2020</u>
Designated for operating expenses	\$ 316,078	\$ 314,283
Designated for organization growth and development	5,164	5,164
Designated for facilities	<u>8,069</u>	<u>8,069</u>
Total board designated net assets	<u>\$ 329,311</u>	<u>\$ 327,516</u>

## 7. LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following as of May 31:

	<u>2021</u>	<u>2020</u>
Cash and Cash Equivalents	\$ 481,496	\$ 460,335
Investments	96,126	54,897
Less: Net assets restricted by donors	(20,574)	-
Less: Net assets designated by board for Organization growth, development and facilities	<u>(13,233)</u>	<u>(13,233)</u>
Financial Assets Available	<u>\$ 543,815</u>	<u>\$ 501,999</u>

The Chapter regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Chapter considers all expenditures related to its ongoing program activities as well as the conduct of services undertaken to support those activities to be general expenditures.

To build upon its past achievements and ensure future sustainability, the Chapter has a long-standing policy that requires the governing board to maintain unrestricted net assets sufficient for one year's operating expenses. Assets held for the Chapter's board designated growth and development and building reserve have been excluded from the total above, although those assets could be undesignated by the governing board to meet cash needs, assets received with donor restrictions to be used in the next fiscal year for operating purposes are considered to be available for general expenditure spending. No assets were held with donor restrictions at May, 31, 2021 and 2020.

## 8. CORONAVIRUS PANDEMIC

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) spread to many countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, multiple jurisdictions in the U.S., including Ohio, declared a state of emergency. It is anticipated that these impacts will continue for some time. Ongoing and future potential impacts may include disruptions or restrictions on the Chapter's ability to raise funds and administer programs. The future effects of these issues are unknown and no amounts related to any future effects are recorded in these financial statements.

## 9. DATE OF MANAGEMENT'S REVIEW

In preparing the financial statements, the Chapter has evaluated events and transactions for potential recognition or disclosure through August 30, 2021, the date the financial statements were available to be issued.