

ASSISTANCE LEAGUE[®] OF GREATER CINCINNATI GIFT ACCEPTANCE POLICY

Assistance League of Greater Cincinnati (ALGC) is a nonprofit all-volunteer organization dedicated to meeting critical needs of children and adults by indentifying, developing, implementing and funding ongoing community programs.

ALGC solicits and accepts cash donations and donations of items that are consistent with its mission and that support its core programs, as well as special projects. ALGC reserves the right to refuse a donation if it is determined to be outside of the organization's mission.

ALGC does not accept previously owned or used items or goods for use in philanthropic programs. Some previously owned or used products, goods or items may be accepted for use in fund raising events and activities, subject to the approval of the resource development committee.

ALGC does not assign values to any product, item or noncash donations.

After being accepted and acknowledged, all donations become the property of ALGC.

Donors should be aware that while items may be accepted for use in a program, project, or event program, project needs might change. Therefore, ALGC reserves the right to:

- Sell an item
- Raffle an item
- Donate an item to another philanthropy
- Recycle an item or dispose of it as need dictates

Donations will be promptly acknowledged on ALGC letterhead to provide all appropriate pertinent information to donor.

Donor Privacy Policy Acknowledgements.

ALGC respects the privacy wishes of all individual and organizations making cash or in-kind donations.

We do not copy, publish, post, distribute, share or sell the name, personal contact information, or description of donor contributions to any outside individual or business.

Exceptions shall be those required by law, requested in grant applications or in connection with bank credit or debit card transactions that may be made without prior knowledge or consent of the donor.

All donors will be acknowledged by name and/or description of donation, unless the donor notifies us that no acknowledgement shall be made. Acknowledgements might be included in, but are not limited to: newsletters, brochures, press releases, event invitations, event programs, stationery, solicitation materials, media thank you ads, the ALGC website (www.assistanceleaguecincinnati.org) or other means of expressing appreciation for donor contributions. Samples of these acknowledgement forms are available for donor review by contacting ALGC at the address below.

Please provide a brief description of the donated item(s) and a valuation of the item(s).

Item Description _____

Donor Stated Value _____

Donor Name _____

Address _____

City _____ State _____ Zip _____

Phone #: _____ Email _____

Yes, you may publish my name.

No, do not publish my name or any information related to this donation.

Resource Development Signature _____ Date _____

If you need additional information or have any questions, please contact us.

1057 Meta Drive, Cincinnati, OH 45237 (513) 221-4447 email: ALGC@fuse.net

Giftworks Date: _____

Revised 12/7/2011